

# FRANKLIN SCHOOL PTA

SANTA MONICA  
2400 Montana Avenue • Santa Monica CA • 90403  
www.franklinschoolpta.org

Today's Date: \_\_\_\_\_

Dear \_\_\_\_\_,

On behalf of the Franklin Elementary School PTA, we would like to thank you for your generous contribution to our school. Because of donations like yours, the PTA can continue to contribute to the excellence we have come to expect at Franklin.

For your tax purposes this letter also confirms no goods, services or privileges were provided to you in return for this donation.

Sincerely,

**Deanna Sinfield, *Principal***

**John Jericiau, *PTA President***

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**TYPE OF DONATION:** (to be filled out by Franklin representative before mailing)

- Parent
- Corporate

			Amount/ Qty.	Total Value (\$)
<input type="checkbox"/>	<b>IN KIND</b>			
	<input type="checkbox"/>	Gift Certificate		
	<input type="checkbox"/>	Merchandise		
	<input type="checkbox"/>	Services		
	<input type="checkbox"/>	Tickets		
	<input type="checkbox"/>	Vendor		
	<input type="checkbox"/>	Food/ Supplies		
	<input type="checkbox"/>	Other:		
<input type="checkbox"/>	<b>FINANCIAL (PTA Donation)</b>			

<b>GRAND TOTAL:</b>		
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Please retain this letter for your tax records.  
**Franklin Elementary PTA Tax ID #95-6204446**